

TINA RIVER HYDROPOWER DEVELOPMENT PROJECT, Grass Hill Area, Guadalcanal Province, Solomon Islands, TEL: 677-747-3122

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### Office Cleaner (2 Persons):

We, Hyundai Engineering Company, the Engineering Procurement and Construction Contractor for Tina River Hydropower Development Project are looking for Office Cleaner (2 Persons) for our project.

Office Cleaner perform various functions, which primarily involve ensuring a clean and safe office environment. The Office cleaner must have experience in cleaning, and is efficient in mopping, sweeping, dusting, vacuuming and other duties.

### Qualifications:

- High School or Prior cleaning experience in Office
- A high standard for cleanliness
- Attention to detail
- Must have a good Communication Skills
- Ability to follow instructions
- Time-management skills
- Positive attitude and behaviour
- Being Honest and trustworthy

### Responsibilities:

- Clean workspaces, common areas, offices, hallways, and bathrooms.
- Sweep, mop, and buff hardwood floors as needed.
- Vacuum floor areas and furniture.
- Dust and polish various surfaces.
- Restock bathrooms with supplies.
- Empty trash bins.
- Keep track of cleaning schedule.
- Responsible for reporting repairs and replacements encountered when executing daily tasks.
- Able to work overtime.
- Arrive to workplace on time without excuses.

### Employment Preference:

- Bahomea and Malango region of Guadalcanal Islands
- Solomon Island National

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### Contact:

The applicants are required to send a detailed CV with cover letter, educational certificates and experience testimonials to [si20210103@gmail.com](mailto:si20210103@gmail.com) on or before **18<sup>th</sup> of April 2025**.

Short listed candidates shall be called on for interview.

**For more details on the advertised position, call: +677-747-3122**